

Training Request

Name of Individual Requesting Training _____ Date: _____

Organization _____ Department _____ Job Title _____

TVA Address _____ TVA Phone _____

What Training Are You Requesting? Check one or more boxes below or give a detailed description:

- ☐ CAP program
- ☐ Environmental
- ☐ Fossil Maintenance, (Electrical, mechanical, instrumentation, etc. Place specific type in the description)
- ☐ Hydro Maintenance, (Electrical, mechanical, instrumentation, operations, etc. Place specific type in the description)
- ☐ Instructor Certification
- ☐ Leadership / Professional Development
- ☐ MAXIMO
- ☐ Safety
- ☐ Supply Chain
- ☐ Engineering, (Continuous Training, Progression Training, etc. Place specific type in the description)
- ☐ Fossil Operations
- ☐ PSO, (ESO, ROC, Transmission Construction, Transmission Maintenance, Sub-Station Construction, Sub-Station Maintenance, Transmission Communications, Building Maintenance, Grounds Maintenance, etc. Place specific type in the description)
- ☐ SERTA
- ☐ Other

Why Are You Requesting This Training?

- ☐ Need to schedule training ☐ No existing training found on topic

Give the request to your Supervisor to Review and Forward to the Following:

- Manager for signature: (Manager forward to the COO Technical Training)

_____ 

- Non-Nuclear Technical Training

_____ 

COO Technical Training will review your request and route it to the responsible training manager for a reply.

If Request for Training Development

Description of Training Subject:

What is the Business Reason for Submitting this Request for Training Development?

- ☐ Performance Gaps
- ☐ Performance Deficiencies
- ☐ Behavioral
- ☐ Procedure Changes
- ☐ Procedural Compliance
- ☐ Other

What is the Desired Outcome?

What Area of Training?

- ☐ CAP program
- ☐ Environmental
- ☐ Fossil Maintenance, (Electrical, mechanical, instrumentation, etc. Place specific type in the description)
- ☐ Hydro Maintenance, (Electrical, mechanical, instrumentation, operations, etc. Place specific type in the description)
- ☐ Instructor Certification
- ☐ Leadership / Professional Development
- ☐ MAXIMO
- ☐ Safety
- ☐ Supply Chain
- ☐ Engineering, (Continuous Training, Progression Training, etc. Place specific type in the description)
- ☐ Fossil Operations
- ☐ PSO, (ESO, ROC, Transmission Construction, Transmission Maintenance, Sub-Station Construction, Sub-Station Maintenance, Transmission Communications, Building Maintenance, Grounds Maintenance, etc. Place specific type in the description)
- ☐ SERTA
- ☐ Other

Additional Comments:

Give the request to your Supervisor to Review and Forward to the Following:

- Manager for signature: (Manager forward to the COO Technical Training)
- COO Technical Training (tvatrain@tva.gov)



COO Technical Training will review your request and route it to the responsible training manager for a reply.